



Studying and Examinations

For International Students

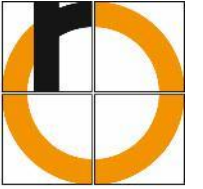
Welcome to TH Rosenheim!

Welcome

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Rosenheim
Technical University
of Applied Sciences



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Study Start Information

Studying at TH Rosenheim

Studying at TH Rosenheim

Academic Calendar

Winter Semester: 1 October - 14 February

- Examination period: approx. 25 January - 10 February
- Semester break: 15 February - 14 March

Summer Semester: 15 March - 31 July

- Examination period: approx. 9 July - 23 July
- Semester break: 1 August - 30 September

Course Timetable and Lecture Rooms

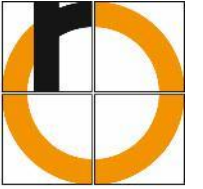
- Pick your study course in the [online timetable](#)
- Different types of instructions: Vorlesung (lecture), Übung (exercise), Praktikum (practical unit)

The screenshot shows the 'Timetables Hochschule Rosenheim' website. It features a navigation bar with 'Timetables', 'Room Search', and 'Configure Time'. Below this, there are several dropdown menus and selection options: 'Semester: 2023 SoSe', 'Selection: Course (selected), Room', 'Study Course: Please choose...', and 'Export: Please choose...'. A list of course codes is visible, including AAT-B, AFE-M, AIE-M, APS-B, ARC-B, AW, AdA, BI-B, BM-B(b) RO, BW-B, BW-B(b) MÜ, BW-B(b) RO, BWT-B, CEB, CHE-B, CT-B, EC-B, EGT-B, and EIT-B. A 'Color Scheme' section on the left shows various color-coded options for different instruction types.





Picture: Max Baudrexl



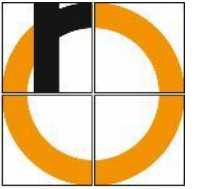
Studying at TH Rosenheim

Semester workload to expect

- Studying at TH Rosenheim makes you a **full-time student**.
- You have six study modules / semester; usually weekly classes
→ at least **24 hours of attendance on campus / week**
- **Additional preparation, follow-ups and homework** outside of classes are necessary and expected!
- Each module closes with an **examination at the end of the semester**.
To pass your exams, attend all classes and work on your assignments during the semester!
- **Make your studies a priority:** You must pass each exam at some point, there is no skipping or workaround.



Picture: Max Baudrexl



Studying at TH Rosenheim

Balancing studies and work

- Work in **part-time jobs** during the semester, **do not work more than 10 hours / week**. It will affect your academic performance.
- Go for **basic student jobs** (retail, production, hospitality) → “**Mini-Jobs**” up to 538 EUR/month
- You can **work full time** during the **semester breaks**.
- **Learning German** is essential to get your first job.
- Go for **student positions and internships** later in your studies. First, companies want to see **success in your studies and basic work experience!**

Guidelines and support → [Working in Bavaria](#)

Studying at TH Rosenheim

Key tasks for students

Do not miss out! Keep the given deadlines!

- **Read and respond to e-mails:** all communication goes through your [student email inbox](#) (...@stud.th-rosenheim.de)
 - no private e-mail accounts!
- **Sign-up to each module on [Learning Campus](#):**
lecture slides, assignments, learning resources
- **Register for each module's exam during the [exam registration period](#)**
- **Re-Register for the upcoming semester by [paying the student union contribution](#)**



Studying at TH Rosenheim

We expect you to ...

- **believe you can do it**, if you give it the effort!
- **focus on your studies** as equivalent to a full-time job
- **attend all classes and practical units** – contents build on each other and will not be repeated!
- **be on time and reliable** – classes start on time
- **learn during the semester**, not last-minute before exams – prepare for lectures, do your exercises
- **follow and respect the guidance** of your lecturers
- **respect other lifestyles** – we are an open campus to all genders, religions and nationalities
- **talk to us early** about concerns! We are happy to help!





Study Start Information

Examinations



Examinations

Basics

- Each module closes with an **examination at the end of the semester**. You must pass each exam at some point, there is no skipping or workaround.
- **No exam without registration:** You must register for each module's examination via the [Online Service Center](#) (OSC) during the examination registration period. Without registration, you are not allowed to take the exam!
- If you fail the exam, you will have **to re-register and re-take the module's exam** in the next semester. (without attending the lecture again!)
- **There is a limit to exam re-takes!** If you fail the second re-sit of the exam (= your third attempt), you will be removed from the degree programme = **end of studies!**

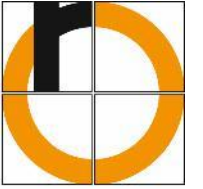
Source: [FAQ Examinations](#)



Examinations

Specific Regulations

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Certain modules may have to be taken by the end of a certain semester (“Grundlagen und Orientierungsprüfung”)
→ **not registering/attending = taken and failed in any case**

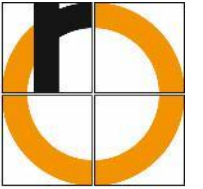
By the end of a certain semester a mandatory amount of credit points may have to be successfully achieved in relevant module groups
→ **no promotion to higher semesters without reaching the minimum**

More information can be found in your respective → **Study and Examination Regulation**



Exam Registration

Academic Calendar

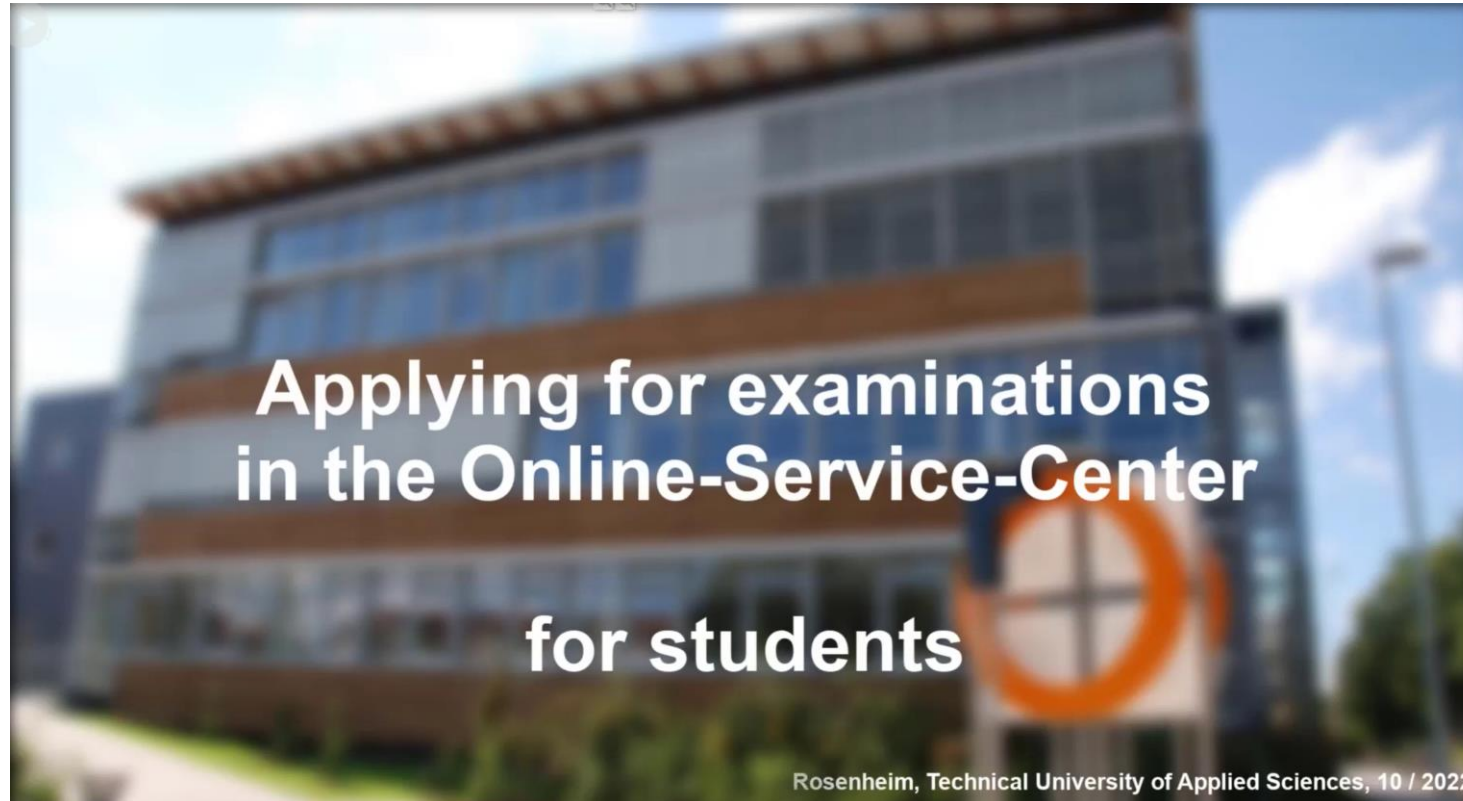
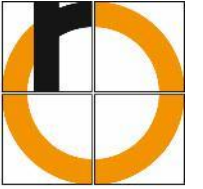


- 1 Exam registration**
→ Online Registration via [Online Service Center!](#)
- 2 Publication of examination dates**
→ Via [Online Service Center](#) / [Website](#)
- 3 Notification of admission to examination**
→ Via [Online Service Center](#)
- 4 Final date of lectures** **Start of examination period**
See [Academic Calendar](#) See [Academic Calendar](#)
- 5 Publication of grades**
See [Academic Calendar](#)

Exam Registration

Video: How do I register for an exam?

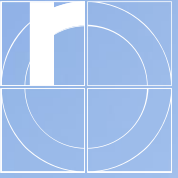
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<https://vod.th-rosenheim.de/paella/ui/watch.html?id=7f666ca0-05e6-4416-b63e-cddad757981e>

Exam Registration In Case of Illness

- Inability to take an examination (illness) must be determined by a doctor before the examination → **medical certificate**
- If you cannot take the examination for reasons beyond your control (e.g. illness), it is **possible to de-register** from the examination by filling out a [university form](#).
- If you are ill, ask your doctor to fill out the appendix.
- Should you decide to take an examination while being ill, **it will be counted as a first try**



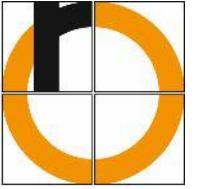
Picture: Max Baudrexl



Before Examinations

Prepare for Exams

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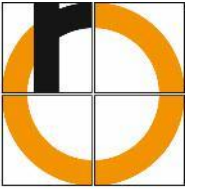


- **Don't postpone your exams** – that workload will just add up
- **Attend all courses and exercises** of each module
- **Prepare and review the material regularly:** lecture slides, assignments, learning resources on [Learning Campus](#) and the library
- **Learn during the semester:** create a learning plan if necessary → routine is key
- **Follow the guidance** of your lecturers
- **Form study groups**, support each other
- **Inform yourself about regulations**



After Examinations

Results Explained



1,0 – 1,5	= excellent
1,6 – 2,0	= very good
2,1 – 3,0	= good
3.1 – 3,5	= satisfactory
3,6 – 4,0	= sufficient
4,1 – 5,0	= failed

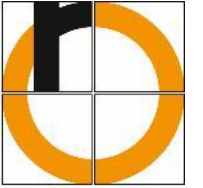
- If failed, you will need to re-register and re-take the exam again in the next semester.
- The course itself will not be offered again.

After Examinations

Failed Exams



Picture: Max Baudrexl



- **Get feedback:** Examination papers can be viewed by appointment with the examiner: first 4 weeks of the following semester.
- **Failed examinations can be contested** within a month after the official publication of the results – only with a valid reason!
- **Re-take the exam:** A failed examination must be re-sit in the following semester. You have to register again.
- **You can only re-take the exam, not the course itself!** This means the lecture and practical units will not be offered in the following semester.
- **Make a learning strategy:** the failed examination will add up to the regular workload and examinations of the upcoming semester
- **Support services:** Examiners, Central Student Advisory Office, Academic Advising (for your degree programme)

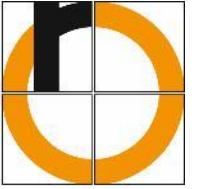


Study Start Information

Practical Advice

Practical Advice

Regulations



Study and Examination Regulations („SPO“)

Study objectives, course structure, module groups, examinations – **valid for your entire studies**

→ [Study and Examination Regulations](#)

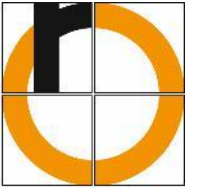
Curricula („Studienpläne“)

Detailed study plan and module handbook, learning contents of each module – updated each semester

→ [Curricula](#)

Practical Advice

Online Services



Access to learning materials of your classes, assignments and course organisation

→ [Learning Campus](#)

Central student services: check grades, download certificate of enrolment, register for exams

→ [Online Service Center](#)

Communication: → [Student E-Mail Account](#)
(check and respond regularly!)

Online library: research and order from physical and online catalogues → [OPAC](#)

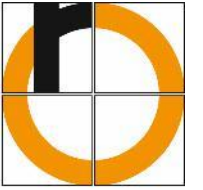
Practical Advice

Academic Support



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Your Faculty

Teaching-specific student matters: organisation of classes, module contents and examinations, subject-specific electives - [Faculties at TH Rosenheim](#)

Academic Advising (Fachstudienberatung)

Professors provide advice on detailed questions relating to the subjects and content of your degree programme - [Website](#)

Central Student Advisory Office (Studienberatung)

Help and counseling in challenging study situations, study organisation, formal study-related questions

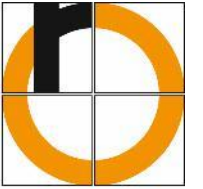
Contact: studienberatung@th-rosenheim.de, [Website](#)

Practical Advice

Administrative Support



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Student Administration (Studienamt)

General student matters: student card, student union fee, re-registration for next semester, exmatriculation, etc.

Contact: studienamt@th-rosenheim.de, [Website](#)

Examinations Office (Prüfungsamt)

General organisation of examinations: registration and de-registration, transcript of records and grades, sickness notification

Contact: pruefungsamt@th-rosenheim.de, [Website](#)

Welcome to TH Rosenheim
And a successful start of your studies!

